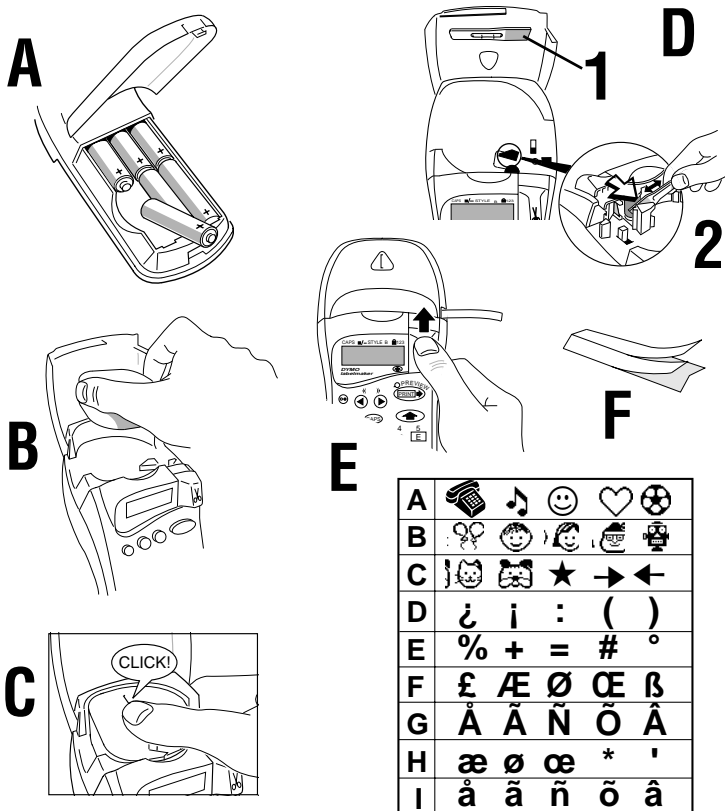


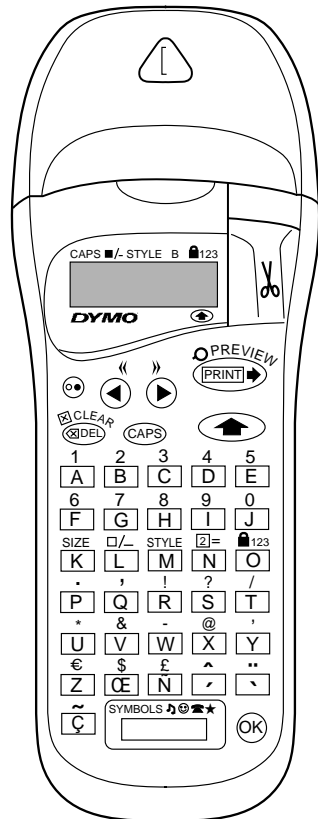


Electronic Labelmaker

Instructions for Use



A	☎	🎵	😊	❤	☢
B	👦	👧	👨	👩	👶
C	🐱	🐶	★	➔	➔
D	¿	¡	:	()
E	%	+	=	#	°
F	£	Æ	Ø	Œ	ß
G	À	Á	Ñ	Ó	Ä
H	æ	ø	œ	*	'
I	ã	ä	ñ	õ	â



Power Supply

- Insert six size AA batteries, as shown in Fig. A.
- Remove batteries if the Labelmaker is to be unused for some time.

Inserting the cassette

- The Labelmaker uses paper, plastic and metallic labels.
- Insert cassette as shown in Fig. B and press until it "clicks" into place - Fig. C.
- Check that the cassette is correctly located before closing the access door.

The Display

- Shows up to 6 characters plus cursor and 6 indicators ▲ as shown below. Indicators show whether a feature is selected.



CAPS = capital letters ■ /- = box/underline
STYLE = outline/italic etc. **B** = BIG CAPS
 123 = number lock ▲ = shift key

Function keys

ON/OFF

- Switches the power on and off.
- Switches off automatically after two minutes if no keys are pressed. **The last label will be retained automatically in memory.**

Note: If the batteries are removed for more than a few seconds, the memory will be lost.

CAPITALS

- Press for all subsequent characters in UPPER CASE (CAPITALS), as confirmed by the **CAPS** indicator in the display.
- Press again to cancel and return to lower case.

SHIFT KEY

- Press before pressing a number, punctuation or function indicated above a key.

DELETE

- Press to delete the character to the left of the cursor or to exit function menus.

CLEAR

- Press to clear all the text but leave the settings unchanged.

CURSOR KEYS

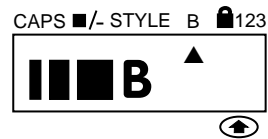
- Press to move the cursor along the text, one character at a time.
- Press + or to move the cursor to the beginning or end of the text.
- When used in conjunction with certain function keys, use or to select options.

SPACE

- Press to insert a space into the text.

SIZE

- Press to display the four text print sizes:



condensed | normal | extended | BIG CAPS **B**
 The "B" (BIG CAPS) mode will produce highly visible labels using the entire print height.

- To create a label in "B" mode use to move the cursor under "B" and press OK.
- When "B" is selected, all other options are not available.

Note: All text and settings already selected will be lost when selecting BIG CAPS mode.

- Now key in text and the label is ready to print in BIG CAPS ONLY.
- To exit "B" mode, press + [K] and select another text size, then press OK.

BOX/UNDERLINE

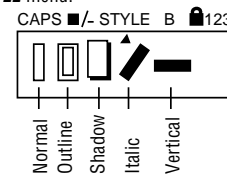
- There are seven options available under the **BOX/UNDERLINE** feature:

1. Normal - **DYMO**
2. Underlined - **DYMO**
3. Round Corners - **DYMO**
4. Shaded Box - **DYMO**
5. Toothed Box - **DYMO**
6. Crocodile Box - **DYMO**
7. Pointed Box - **DYMO**

- Use or to move the cursor under the desired option. Press OK.

STYLE

- There are five options available under the **STYLE** menu.

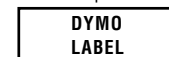


- Place cursor under required **STYLE** and press OK.

2-LINE LABELS

- Print two lines of half height characters.
- Type the first line of text eg. **DYMO** and press then [N].

The display shows an arrow (↵) to indicate the line break. Type the second line of your text, eg. **DYMO LABEL**
 This will print as



Note: The Box/Underline and Style features are not available on 2-line labels.

NUMBER LOCK

For number labels, **NUMBER LOCK** is a useful alternative to using the shift key.

- Press then 123 to set this feature which makes A-J become 1-0.
- Press then 123 to exit.

Note: The key allows you to override the number lock for A - J characters.

INTERNATIONAL CHARACTERS

To add a diacritical (accent) to create an international character, enter the character first, followed by the diacritical.

Eg. a + = á

a + = â

SYMBOLS

Press followed by the space bar to access symbols and special characters. The display will show: **A-1?**

Press to cancel, or press a letter key 'A' to 'I' until you find the line of symbols required. **See table.**

Use or to select a symbol. Press to place the symbol in the label.

Printing a label

- To print a label press PRINT.

PRINT PREVIEW

Allows you to preview your label before printing it.

- Press + and the entire text will scroll across the display.

CUTTING A LABEL

- To cut a label push the cutter forward as shown in Fig. E.
- The label has a split in the backing for easy removal, as shown in Fig. F.

Cleaning

- Check and clean the print head regularly to ensure optimum print quality - see Fig. D.
- Using the cleaning tool **D1** supplied, clean the print head as shown in **D2**.

Troubleshooting

No display

- check machine is on
- check batteries and replace if necessary

No response to keys

- remove batteries for a few minutes then refit. The Labelmaker will now reset

No printing or poor text

- check batteries and replace if necessary
- check tape cassette installed correctly and not empty
- clean print head (see 'Cleaning')

Print contrast

For use under extreme temperature or humidity conditions.

- Press + + (Press the space bar twice). The display will show the five contrast symbols **▬▬▬▬▬**.
- Use or to select lighter or darker print and press OK to set.

Flashing !!!!! in the display

- !!!!! in the display indicates that the tape can not be transported.
- Press any key to return to normal display.
- Check if there is a tape jam. In that case, lift out the cassette and carefully release jammed tape. Cut off excess tape and refit/replace the cassette.
- If there is no tape jam, replace the batteries.

No success?

- call the customer service telephone number in your country - see warranty booklet.
 In the USA, call 800-645-6051
 In Canada, call (905) 670-2222

Label cassettes

Type:	Paper	Plastic	Metallic
Length:	4m	4m	4m
White	91200	-----	-----
Pearl White	-----	91201	-----
HyperYellow	-----	91202	-----
Cosmic Red	-----	91203	-----
Acid Green	-----	91204	-----
Ultra Blue	-----	91205	-----
Smiles (Yellow)	-----	91206	-----
Feet (Blue)	-----	91207	-----
Silver	-----	-----	91208
Green	-----	-----	91209

Assorted Pack 91240:

- 1 x paper white
- 1 x plastic yellow
- 1 x metallic silver

Dymo LetraTag

This product is CE marked in accordance with the CE directive and is designed to conform with the following international standards:

Safety –	BSEN 60950 IEC 950 UL 1950
Emissions –	BSEN 55022 Class B (1997), FCC part15 Sub part B Class B, CISPR22 Class B
Immunity –	BSEN 50082-1 (1997)*

* Although unlikely, it is possible that abnormal behaviour may result from electrostatic discharges. In such cases, should normal operation not resume, follow the relevant procedure as detailed in the trouble-shooting section: No response to keys.

The user should avoid directly touching the thermal print head.